



JOB DESCRIPTION

Location	Dulwich College Suzhou
Department	PE
Position/Job Title	Director of Sports
Reporting to	Head of College
Line Manages	PE Teachers
Liase with	College Leadership Team
Date Reviewed	April 2026

At Dulwich College International, **students come first**. And because teachers play an extraordinary role in nurturing our students to become confident, curious and knowledgeable global citizens, we look to recruit the very best practitioners in international education who are passionate about unlocking the potential of our students.

Our teachers nurture and inspire their students today to make a positive difference in the world – living fully, living responsibly, and living sustainably. We empower our Teachers to **Live Worldwide**.

Our Vision For Teachers

Worldwise teachers:

- Put students first in all they do
- Display a positive attitude, adaptability, and open-mindedness
- Show professional initiative and perseverance
- Are truly collaborative and display highly developed communication skills
- Are committed to internationalism and equity
- Are committed to sustainability and global citizenship

Worldwise teachers believe in:

- The right of every student to be safe, supported and nurtured
- Evidence-based and innovative pedagogy
- Personalised and differentiated student learning
- Setting high expectations for every student
- Empowering students to reach their own goals
- High levels of student motivation and engagement

A Worldwide Teacher’s Learning Principles:

- Learning is effective when it:
 - is relational
 - has a clear purpose
 - is adapted and applied
 - is personalised

Worldwise teacher's practice:

- Maximises every student’s opportunity learn
- Promotes student agency, reflection and a love of learning
- Delivers academic rigour and holistic learning
- Reveals the complex and inter-disciplinary nature of learning content
- Creates a supportive and dynamic learning environment
- Develops students’ higher-order thinking



<p>Brief Overview of Role</p>	<p>The Director of Sport is responsible for leading the development of sport and PE across all three schools from age 2 – 18. They have overall responsibility for sporting events and activities within and external to The College as well as supervising the lead teachers involved in the day to day academic work of the department. They will be a member of various Teams and Committees. The Director of Sport will teach up to 16 lessons.</p>
<p>Duties and Responsibilities</p>	<p>All teachers are subject to the conditions of employment set out in their Teaching Contract. This details the professional and particular duties required of teachers, together with benefits provided by the College.</p> <p>The duties of Director of Sports at Dulwich College Suzhou are as follows:</p> <p>Learning and Teaching</p> <ul style="list-style-type: none"> • Ensure the best possible quality of learning and teaching within the department • Work with the teachers in charge of the PE curriculum in Primary School and Senior School PE to ensure challenging targets are set for departmental improvement plans • Carry out regular learning reviews and an annual departmental review • Ensure a healthy balance of sport and academics on the timetable • Develop student leadership in both the playing and officiating of sport <p>Community</p> <ul style="list-style-type: none"> • Provides leadership and vision for sport across The College with a particular focus on leadership of large sporting events • Provide leadership for the annual Sports Awards Dinner to showcase the department and its achievements • Be the first point of contact for other schools and organisations who wish to be involved in sport at DCSZ <p>Facilities and Equipment</p> <ul style="list-style-type: none"> • Advise the Operations Manager and other leadership staff where appropriate about potential health and safety issues • Contribute to The College Development Plan in the area of sports facilities • Ensure up to date records of equipment and team kits are maintained • Ensure the correct storage and maintenance of all equipment, supplies and uniforms <p>Financial and Budget</p> <ul style="list-style-type: none"> • Develop the annual departmental budget in line with SIP priorities



	<ul style="list-style-type: none"> • Monitor the departmental operational and capital budget allocations <p>Health and Safety</p> <ul style="list-style-type: none"> • Ensure compliance with school safeguarding policies • Ensure staff are aware of student needs and best practice in PE and sport • Ensure policies relating to injuries and accidents in PE are adhered to and monitored for necessary action <p>Personnel</p> <ul style="list-style-type: none"> • Coordinate the work of PE and sport across The College • Supervise and evaluate all departmental staff • Conduct the annual induction of new staff <p>Services</p> <ul style="list-style-type: none"> • Organise and direct all tournaments and major sporting events • Represent The College at FOBISSEA, ACAMIS and other international, national or local associations • Coordinate the annual sports calendar for approval by the CLT <p>Other</p> <ul style="list-style-type: none"> • Show leadership through action and example • Ensure sports and PE events and programmes are well represented on the school website
Person Specification	
Personal Quality	<ul style="list-style-type: none"> • Passionate about working with children and an ability to engage them in the process of learning • Ability to listen to others (children, parents and colleagues) always showing respect for their ideas • An understanding and excitement about working with people from all around the world • Patience and flexibility in the work place, always showing willing to try new things • Ability to proactively solve issues that arise • Ability to communicate effectively and positively with everyone in the school community
Education	<ul style="list-style-type: none"> • Qualified teacher status • Evidence of continuing professional development
Skills and Experience	<ul style="list-style-type: none"> • Good interpersonal skills • Excellent oral and written communication skills • Excellent organisational skills • Ability to make decisions and use initiative



	<ul style="list-style-type: none">• Creative thinker• Excellent classroom practitioner• Experience of management a subject preferred but not essential
<p><i>Our College/School is committed to safeguarding and promoting the welfare of all the students in our care and expects all applicants to share this commitment. We follow safe recruitment practices, which are aligned to the recommendations of the International Task Force on Child Protection. We hold ourselves to a high standard of effective recruiting practices with specific attention to child protection. All appointments are subject to an interview, identity checks, criminal record checks, successful references, social media checks, as well as due visa and work permit process as required by Chinese law.</i></p>	
Position held by	
Acknowledgement (Employee's Signature)	