



## JOB DESCRIPTION

<b>Job Title</b>	Biology Teacher
<b>Department</b>	Senior School
<b>Reporting to</b>	Head of Senior School
<b>Effective Date</b>	01 August 2021
<p>Dulwich College International (DCI) recognizes that exceptional and inspirational teachers are our most valuable resource in providing our students with an excellent international education. Dulwich teachers are ambitious for their students' learning and put students first in everything they do. They have the highest aspirations for their students' achievement and development, both in the classroom and through the many extra-curricular activities on offer. Our teachers actively promote the College's Mission and Vision through their enthusiastic and full participation in College life and their supportive engagement with students, colleagues and parents.</p> <p>A clear focus on learning is the foundation stone for DCI's six core teacher standards which guide and inform our work with our young people across each age range and developmental phase. They are:</p>	
<b>1. Knowing students and how they learn</b>	Dulwich teachers are expected to have insightful and detailed knowledge of the developmental characteristics and learning needs of the children they teach. They also need to have expertise in meeting the wide range of individual learning and pastoral needs of international school children who come from diverse cultural, linguistic and educational backgrounds.
<b>2. Plan for and implement effective learning and teaching</b>	Dulwich teachers are expected to have current knowledge and experience of the curriculum in the age range they teach. They set high expectations and challenging developmental and learning goals for their students and use a variety of effective learning and teaching strategies, resources and digital technology to support their students in achieving these goals. They encourage their students to be innovative, imaginative, creative and critical thinkers who are able to work well with others.
<b>3. Assess, provide feedback and report on student learning and progress</b>	Dulwich teachers are knowledgeable and effective users of assessment for supporting learning. They use a range of data measures and assessment strategies to inform their evaluation of students' progress which enables them to plan for learning and to report accurately and effectively on student progress and to design appropriate intervention and support strategies.



<p><b>4. Develop supportive and safe learning environments</b></p>	<p>Dulwich teachers are committed to safeguarding and to promoting the welfare of children and young people. They ensure a secure, stimulating and well managed learning environment that promotes a sense of safety, support and wellbeing.</p>
<p><b>5. Demonstrate International-mindedness and Global Citizenship</b></p>	<p>Dulwich teachers have an appreciation of their own culture as well as openness to the perspectives and beliefs of people from different countries, cultures, religions and languages. They recognise the importance of developing our students to be ethical global citizens.</p>
<p><b>6. Engage Professionally in Learning and with the Community</b></p>	<p>Dulwich teachers participate actively in professional learning and work collaboratively with colleagues to improve their practice. They hold themselves accountable to the highest professional standards in their interactions with colleagues, students and parents.</p>
<p><b>Duties and Responsibilities</b></p>	<p>All teachers are subject to the conditions of employment set out in their Teaching Contract. This details the professional and particular duties required of teachers, together with benefits provided by the College.</p> <p>The duties of a Senior School Teacher at Dulwich International High School Suzhou are as follows:</p> <p><b>Teaching and Learning</b></p> <ul style="list-style-type: none"> <li>• Have high expectations of students including a commitment to ensuring that they can achieve their full academic potential.</li> <li>• Plan for progression of all students, designing effective learning sequences within lessons and across series of lessons, which demonstrate secure subject knowledge.</li> <li>• Teaching across the various year groups within the department, and possibly teaching across more than one department as required by the Head of School.</li> <li>• Establishing fair, respectful, trusting, supportive and constructive relationships with the students in their care.</li> <li>• Monitoring student progress and providing regular feedback with constructive advice as to how they can improve their performance.</li> <li>• Maintaining up to date knowledge of educational trends in their subject(s).</li> </ul> <p><b>Curriculum</b></p> <ul style="list-style-type: none"> <li>• Advising and co-operating with the Head of Department and other teachers on the preparation and development of schemes of work, teaching materials, teaching programmes, methods of teaching and assessments.</li> <li>• Taking any such part as may be required in the review, development and management of activities relating to the curriculum, organisation and functions of the school.</li> <li>• Know the assessment arrangements for the subjects they are</li> </ul>



	<p>required to teach, including those relating to IB examinations.</p> <p><b>Pastoral</b></p> <ul style="list-style-type: none"> <li>• Serve as a Form Tutor as required, and to perform any duties therewith as described by the Head of Year.</li> <li>• Identify and support students whose progress, development or well being is affected by changes or difficulties in their personal circumstances, including referring them to colleagues for specialist support.</li> <li>• Have a commitment to collaboration and co-operative working.</li> </ul> <p><b>External Relations</b></p> <ul style="list-style-type: none"> <li>• Promoting a positive image of the subject in the wider community.</li> <li>• Contacting and liaising with parents on subject matters.</li> <li>• Liaising with internal and external agencies where appropriate</li> <li>• Assistance in Parent Forums as required.</li> </ul> <p><b>Co curricular</b></p> <ul style="list-style-type: none"> <li>• Support the College’s co-curricular programme by offering at least one extracurricular activity per week.</li> <li>• Attending relevant College and Dulwich functions as required by the Head of School, some may include travel.</li> <li>• Be fully involved in the activities of their House.</li> <li>• Attend relevant assemblies as determined by the Head of School.</li> <li>• Be fully involved in all major events organized by the department.</li> </ul> <p><b>Administration</b></p> <ul style="list-style-type: none"> <li>• Maintain accurate, up-to-date records of students’ progress.</li> <li>• Submit formal reports on students’ progress as set out in the Assessment and Reporting Calendar.</li> <li>• Attend relevant Conferences as set out in the Assessment and Reporting Calendar, some may include travel.</li> <li>• Demonstrate the positive values, attitudes and behaviour expected of Dulwich teachers and students.</li> <li>• Be aware of the policies and practices of the College and share in collective responsibility for their implementation.</li> </ul> <p>Any other duties as instructed by the supervisor.</p>
<p><b>Person Specification</b></p>	
<p><b>Education</b></p>	<ul style="list-style-type: none"> <li>▪ Graduate qualified teacher</li> <li>▪ Bachelor’s degree in relevant subject area</li> <li>▪ Master’s degree an advantage</li> </ul>



<p><b>Skills and Experience</b></p>	<ul style="list-style-type: none"> <li>▪ Minimum 3 years’ experience in the area for which you are applying</li> <li>▪ Successful experience in working with students in the age group you are teaching</li> <li>▪ Demonstrated experience in inspiring students in a stimulating learning environment</li> <li>▪ Demonstrated experience of using ICT to promote learning</li> <li>▪ Previous experience in an international school and familiarity with British education system preferred</li> <li>▪ Experience in teaching EAL students preferred</li> <li>▪ Ability to analyse student data to support student achievement</li> <li>▪ Demonstrated experience in raising achievement and setting challenging targets</li> <li>▪ Strong commitment to supporting all aspects of our programme, especially through participating actively in the extra-curricular activities and contributing to the life of the school community</li> </ul>
<p><i>Dulwich College International is committed to safeguarding and promoting the welfare of all the students in our care and expects all applicants to share this commitment. We follow safe recruitment practices which are aligned to the recommendations of the International Task Force on Child Protection. We hold ourselves to a high standard of effective recruiting practices with specific attention to child protection. All appointments are subject to an interview, identity checks, criminal record checks, and successful references.</i></p>	
<p><b>Acknowledgement (Teacher’s Signature)</b></p>	